

**Santa Barbara
Local Agency Formation Commission**

Santa Barbara



Commissioner Roger Aceves
Commissioner Cynthia Allen, Alternate
Commissioner Craig Geyer
Commissioner Joan Hartmann
Commissioner Steve Lavagnino
Commissioner Jay Freeman
Commissioner Holly Sierra, Alternate
Commissioner Shane Stark, Alternate
Commissioner Etta Waterfield
Commissioner Roger Welt
Commissioner Das Williams, Alternate

Agenda

Thursday, April 1, 2021
1:00 PM

REMOTE PARTICIPATION ONLY

Meetings, Agendas, Supplemental Materials and Minutes of the Local Agency Formation Commission are available on the internet: www.sblafco.org

IMPORTANT NOTICE REGARDING PUBLIC PARTICIPATION

Based on guidance from the California Department of Public Health and the California Governor's Stay at Home Executive Order N-33-20 issued on March 19, 2020 to protect the health and well-being of all Californians and to establish consistency across the state in order to slow the spread of COVID-19, the Santa Barbara Local Agency Formation Commission meetings will no longer provide in-person participation.

The following alternative methods of participation are available to the public:

1. You may observe the live stream of LAFCO meetings in the following ways:

- Televised on local cable channel 20;
- Online at: <http://www.countyofsb.org/ceo/csbtv/livestream.sbc>; and
- YouTube at: <https://www.youtube.com/user/CSBTV20>

2. If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:

- **Distribution to the Commission** - Submit your comment via email prior to 5 p.m. on the day prior to the Commission meeting. Please submit your comment to the Clerk of the Board at: sbcob@countyofsb.org. Your comment will be placed into the record and distributed appropriately.

- **Read into the record at the meeting** - Submit your comment via email prior to 5 p.m. on the day prior to the Commission meeting, limited to 250 words or less, to the Clerk of the Board at: sbcob@countyofsb.org. Please state in your email that you would like this "read into the record." Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments timely received on an agenda item will be placed into the record and distributed accordingly.

- **Zoom** - Individuals wishing to participate and provide public comment during the Commission meeting may join by webinar or telephone, as follows:

Webinar:

https://countyofsb.zoom.us/webinar/register/WN_HUib-5erSmCJhbjFZ5dg4A

Password: 040121

Telephone:

Dial-in: +1-213-338-8477

Meeting ID: 957 4785 5529

Password: 040121

Members of the public wishing to be called on for public comment should click on the "Raise Hand" button on Zoom or *9 on your touchtone phone when the item they wish to speak on has begun. When the chair calls for public comment, the clerk will announce you and will unmute your microphone at the appropriate time.

1:00 P.M. Call to Order and Roll Call**Pledge of Allegiance****Approval of Minutes of the March 4, 2021 Meeting****Public Comment Period**

Persons desiring to address the Commission must complete and deliver to the Commission Clerk the form which is available at the Hearing Room entrance prior to the commencement of this comment period. This is an opportunity for members of the public to speak on items that are not on the agenda.

Consent Calendar

All matters listed hereunder constitute a Consent Agenda and will be acted upon by a single roll call vote of the Commission. Matters listed on the Consent Calendar will be read only on the request of a member of the Commission or the public, in which event the matter shall be removed from the Consent Calendar and considered as a separate item. Members of the public may speak on any item listed on the Consent Calendar.

- 1) Receive and file a report on Disbursements for February and March 2021.
- 2) Receive and file the Fiscal Year 2020-2021 Third Quarter report.
- 3) Commission to consider adoption of a Section 218 Agreement Resolution with Social Security Administrator's Office for Santa Barbara LAFCO employees.

Business Items

- 1) Consider recommendations regarding the Proposed Budget for Fiscal Year (FY) 2021- 2022, as follows:
 - a) Review the Proposed Budget for FY 2021-2022, accept all public testimony and approve the Proposed Budget as presented;
 - b) Direct staff to distribute the approved Proposed Budget to Cities, Special Districts and the County as required by Government Code Section 56381; and
 - c) Schedule a public hearing for May 6, 2021 to consider and adopt the Final Budget.

- 2) Consider recommendations regarding amendments to the Commissioner Handbook, as follows:
 - a) Section 9 (G) – Reimbursement of Staff and Legal Counsel Expenses, Section (J) – LAFCO Credit Card – adds credit card use policies, and provide direction to staff to return at a future meeting with any changes and/or additions.
- 3) Consider recommendations regarding the Commission authorizing the Executive Officer to file an Application along with Chair’s signature for a Credit Card with Umpqua Bank.
- 4) Consider recommendations regarding amendments to the Commissioner Handbook and provide direction to staff to return at a future meeting with any changes and/or additions, as follows:
 - a) Approve an amendment to revise the Table of Contents and make nonsignificant editorial corrections throughout the Handbook;
 - b) Adopt new Staff Compensation per Section 9 (L) Disclosure of Budget and Compensation;
 - c) Consider amendment to Section 4 (A) (4 & 5) “LAFCO Membership” – regarding requirements for Public Member selection to the Commission; no recommended revision unless directed by Commission;
 - d) Append Section 5 (I) Powers and Duties – LAFCO Factors (listed as an appendix) add MSR Guidelines as appendix;
 - e) Amend Section 6 Rules and Procedures;
 - i.) Delete super majority voting requirement in Part G for amendments to the rules and regulations;
 - ii.) Amend Part B procedure for annual selection of Commission Chair;
 - iii.) Delete reference in Part E to County 1988 document as LAFCO’s CEQA guidelines and adopt the State CEQA Guidelines as the local CEQA Guidelines for LAFCO;
 - iv.) Adopt clarifications to Part F regarding the Conducting Authority Proceedings provisions; and
 - v.) Amend Environmental Review section to delete extraneous local provisions covered by State law;
 - f) Section 7 - Policy Guidelines & Standards – strikes environmental review provisions that are in conflict with State law and make other minor technical corrections;

- g) Section 8 - “Conflict of Interest” Appendix A & B – update Conflict of Interest categories;
 - h) Section 10 - “LAFCO Staffing” Part (C) - Other Commission Support – delete references to County Counsel as LAFCO Counsel; and
 - i) Section 11 - “California Association of LAFCO’s (CALAFCO)” Part (B) - Association of LAFCOs – updates CALAFCO composition and bylaws.
- 5) The Commission provide direction regarding changes and/or add new policies to Commissioner Handbook, as follows:
- a) Add Section 13 - Employee Handbook, and Remote Work Agreement, and provide direction to staff to return at a future meeting with any changes and/or additions.
- 6) Consider Support for Assembly Bill 1581 – 2021 Omnibus Bill.

Information Items

- 1) Receive and file a report on the CALAFCO 2021 current tracked legislation.

Commissioner and Staff Announcements

- 1) Commissioner announcements and requests for future agenda items.
- 2) Executive Officer comments.

Adjourn to

Thursday, May 6, 2021

Materials Submitted After Distribution of Packet - Materials related to an item on this agenda submitted after distribution of the agenda packet will be available on the Commission website at: <http://www.sblafco.org/>, subject to the ability to post the documents prior to the meeting.

Notice of Disability Accommodations - Persons with a disability who require any disability-related modification or accommodation, in order to participate in the meeting are asked to contact the LAFCO office at least three (3) days prior to the meeting by telephone at 805-568-2240 or by email at lafco@sblafco.org.