











## January-2020

- [Selection of Chair and Vice-Chair for 2020](#)
- [Consent Calendar Item No. 1 - Disbursements for November and December 2020](#)
- [Consent Calendar Item No. 2 - 2020-2020 Second Quarter Report](#)
- [Business Item No. 1 - Appointments to the 2020 SBLAFCO Legislative Committee](#)
- [Information Item No. 1 - Report on the SBLAFCO City and Special District Commissioner Selection Process](#)
- [Information Item No. 2 - Report on the Commission Audited Financial Statements](#)
- [Information Item No. 3 - Report on the 2020-2020 Commission Activities](#)

## Exhibits

Exhibit A      Work Plan for 2021

Please contact the LAFCO office if you have any questions.

# LAFCO

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## WORK PLAN - JANUARY 2021

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This document is the Work Plan for Santa Barbara LAFCO in 2021. LAFCO's overarching legislative goals include the following:

- **Encourage Orderly Growth and Development.** LAFCO considers proposals for the formation of new local governmental agencies including Cities and Special Districts. LAFCO is also responsible for considering annexations and detachments for agencies. LAFCO also determines the Sphere of Influence, which is a plan for the probable physical boundary of a City or Special District.
- **Promoting Efficient Provision of Public Services.** LAFCO reviews proposals based on a variety of factors including: a plan for services submitted by the agency, resource and infrastructure capacity, and the need for services.
- **Preserve Agricultural Land Resources.** LAFCO considers the impact that a proposal may have on existing agricultural lands with focus on prime agricultural lands. Santa Barbara LAFCO has adopted specific policies regarding the preservation of agricultural resources.
- **Discourage Urban Sprawl.** Urban sprawl can best be described as irregular and disorganized growth occurring without apparent design or plan. By discouraging sprawl, LAFCO limits the misuse of land resources and promotes a more efficient system of services by local governmental agencies.

### **Goals in 2021**

1. Serve the Commission and the public by providing accurate, clear and well-organized information for decision making.
2. Treat the public, applicants, Commissioners, and any stakeholders with respect and patience. Listening with consideration and responding in a calm, courteous manner.
3. Serve the Cities, County and Special Districts by providing information about LAFCO's purpose and the processes LAFCO is authorized to complete.
4. Process proposals in an efficient manner; consistent with the Cortese-Knox-Hertzberg Act, CEQA and other state laws.
5. Implement the Sphere of Influence/Municipal Service Review Update Work Plan, while working on applications and other topics at the same time.
6. Provide the Commission with regular status reports regarding upcoming proposals, Sphere of Influence Updates, Legislative Activities, and the Budget.

7. Participate in CALAFCO events to improve the Commission and Staff's expertise.
8. Inform the Commission and Public regarding various local governance issues and processes by providing regular status reports and study sessions.
9. Monitor the new legislation in the State legislature that may affect LAFCO.

## **RADAR: ANNEXATIONS – DETACHMENTS – OTHER ACTIONS**

Several Cities and Districts may have annexation or detachment proposals on the horizon. A Memoranda of Agreement between the Cities and County could help set the path for these annexations or future ones by providing the provisions for development of an area. Annexation Proposals that may be on the horizon include:

- 726 N. La Cumbre Reorganization, City of Santa Barbara
- 1075 San Antonio Creek Rd, Brown Annexation, Goleta Sanitary District
- 691 N. Hope Avenue Reorganization, City of Santa Barbara
- Bailey Avenue annexation, City of Lompoc
- Oak Hills Estate Reorganization & SOI Revision, CSA 4 & North County Lighting
- Galileo Pisa Annexation, Goleta Sanitary District
- Petroleum Pacific: Santa Maria Outside Service Agreement
- Bailard Ave. Reorganization, Carpinteria Sanitary & CSA 11
- Almaguer Annexation, City of Santa Maria
- Santa Claus Lane Restroom SOI & Annexation, Carpinteria Sanitary
- Formation of Bridge & Highway Dist. successor agency to Santa Rita Hills CSD
- Consolidation of Montecito Water, Sanitary, and Fire Districts into CSD

Most of these proposals have been submitted, it is uncertain if all proposals will be submitted this year or within the next fiscal year, but planning and environmental work is being completed on each of these proposals. LAFCO Staff continues to monitor each project and provide comments at the appropriate times.

## **OTHER ACTIVITIES**

- Public Member Appointment
- Legal Services Contract Amendments
- Budget; billings and invoices, audit, contract facilitation, fee schedule
- Website updates; file retention; handbook revisions, JPA's & Mutual Water
- Monitor State Legislation

## **SPHERE OF INFLUENCE/MUNICIPAL SERVICE REVIEW UPDATE**

Sphere of Influence & Municipal Service Reviews. The current statute requires LAFCO to update the Spheres of Influence for each jurisdiction every five years. The Sphere of Influence is based on a service review. An outline of the review is provided below. The Commission could consider adopting a work plan that updated the MSR's on a regular

basis that considers either each agency independently or combine agencies by regions/sub region, resources services, or some other approach. An Ad Hoc Committee could be appointed by the Chair that looks at the various approaches statewide and report back to the full Commission. The Commission could then direct the Executive Officer to develop a MSR Program that achieves the five-year update.

The Sphere of Influence is a boundary that identifies areas a jurisdiction might serve over the next 20 years. The Municipal Service Review provides information about a jurisdiction's ability to serve its existing service area and other SOI areas. The MSR is an informational document that summarizes the existing service situation of a jurisdiction. The Service Review compiles information provided by the jurisdiction.

Other information from the County Planning and Development Department, State Controller's Office, County Auditor's Office, and other agencies is also used to prepare the SOI and MSR. LAFCO Staff reviews, summarizes and evaluates the various studies and data and prepares a Draft Sphere of Influence Update and Municipal Service Review.

A Municipal Service Review is prepared in accordance with Section 56430 of the California Government Code. This code section was updated in 2012 to include seven factors instead of the previous six factors. The Service Review contains information and written determinations regarding each of the factors provided in the Service Review which include:

1. Growth and Population projections for the affected area.
2. Location and characteristics of any disadvantaged unincorporated communities
3. Present and planned capacity of public facilities and adequacy of public services, including infrastructure needs or deficiencies
4. Financial ability of agencies to provide services
5. Status of, and opportunity for, shared facilities
6. Accountability for community service needs including governmental structure and operational efficiencies
7. Any other matter related to effective or efficient service delivery, as required by commission policy

Also, administrative and organizational information is collected and evaluated. In order to complete a review LAFCO relies on Audit Reports submitted to the LAFCO and County Auditor Controller's Office pursuant to state law, original formation filing documents, State Controllers Special Districts Annual Financial Reports, the General Plan, Capital Improvement Plans, various studies and information from various websites.

## CITIES

The 2021 Work Plan could focus on those Cities which have passed, or are approaching the five-year requirement for an SOI update. In 2016 Staff updated the spheres of influence for many of the Cities. Work could begin on the City of Goleta, which is the oldest SOI outstanding. Typically, annexations or other proposals could temporarily delay these updates while applications are being processed to meet statutory deadlines. Below are the Cities and the five-year update schedule:

Jurisdiction	Completion Date	Update 5-Year Date	Status/Action
Buellton	January 2016	January 2021	Reaffirm SOI - <b>Coterminous</b>
Carpinteria	February 2016	February 2021	Removed 2 areas – <b>1 area</b>
Goleta	March 2009	March 2014	Requests denied - <b>Coterminous</b>
Guadalupe	January 2016	January 2021	Reaffirm SOI - <b>Coterminous</b>
Lompoc	January 2016	January 2021	Reaffirm SOI - <b>3 areas</b>
Santa Barbara	January 2016	January 2021	Reaffirm SOI - <b>3 areas + islands</b>
Santa Maria	January 2016	January 2021	Reaffirm SOI - <b>3 areas</b>
Svang	January 2016	January 2021	Reaffirm SOI - <b>2 areas</b>

**Memorandum of Agreement (MOA).** A MOA should be developed to improve communication and coordination in planning for future growth and development between a Cities and the County. Currently, no City has an MOA with the County. A draft MOA is underway with the City of Lompoc. The Memorandum of Agreement between the City and County would be reviewed and amended to reflect any changes to the Sphere of Influence and provisions that are agreed to by the County and City.

An MOA can provide more detail about what type of development might be expected in the SOI and assist in defining the boundary. This helps clarify expectations and provides guidelines that help guide future projects in the SOI. The MOA can also be used to specify a particular planning process or policies for specific areas. Also, the MOA should address other issues such as water resources and agricultural/open space preservation. A comprehensive SOI/MSR Program should focus on areas of communication and coordination between the Cities and County.

## SPECIAL DISTRICTS

The 2021 Work Plan could focus on those Districts which have passed, or are approaching, the five-year requirement for update. Staff recommends that the schedule for updating the SOIs and MSRs for the Districts be followed as shown in the table below, unless an alternative approach is selected.

## COMMUNITY SERVICES DISTRICTS

There are numerous Community Services Districts that are providing a variety of services to County residents. These Districts found below provide services that have been activated by LAFCO including: water and wastewater, fire protection, street lighting, roads, storm water, transportation and solid waste. Each of these Districts is subject to the principal act in the Government Code 61000 – 61250 and has an independent Board of Directors.

Jurisdiction	Completion Date	Update 5-Year Date	Status/Action
Casmalia	January 2017	January 2022	Reaffirm SOI - <b>Coterminous</b>
Cuyama	January 2017	January 2022	Reaffirm SOI - <b>Coterminous</b>
Isla Vista *	June 2017	June 2022	Reaffirm SOI - <b>Coterminous</b>
Los Alamos	January 2017	January 2022	Reaffirm SOI - <b>Coterminous</b>
Los Olivos	April 2018	April 2023	Reaffirm SOI - <b>Coterminous</b>
Mission Hills	January 2017	January 2022	Reaffirm SOI - <b>4 areas</b>
Santa Rita Hills <b>(R-E)</b>	February 2011	February 2016	Reaffirm SOI - <b>Coterminous</b>
Santa Ynez	April 2012	April 2017	Reaffirm SOI - <b>1 area</b>
Vandenberg Village	April 2018	April 2023	Reaffirm SOI - <b>2 areas</b>

\* Isla Vista CSD provides other services listed in GC 61000  
**(R-E)** These Districts provide only Road Maintenance and Electric Services.

## OTHER SPECIAL DISTRICTS

There are numerous other Special Districts that are providing services to County residents and visitors. These Special Districts found below provide a variety of services under their Principal Acts including: soils management, fire protection, lighting, mosquito, transit, airport, embarcadero and marine, groundwater management, parks and recreation, healthcare and sanitary. Each of these Districts has an independent Board of Directors with the exception of some County managed Districts.

<b>Jurisdiction</b>	<b>Completion Date</b>	<b>Update 5-Year Date</b>	<b>Status/Action</b>
Cachuma RCD	January 2017	January 2022	Reaffirm SOI – <b>Countywide +</b>
Carpinteria Sanitary	March 2012	March 2017	Reaffirm SOI – <b>5 sm. areas</b>
Carpinteria Valley Water	January 2017	January 2022	Reaffirm SOI - <b>Coterminous</b>
Carpinteria/Summerland Fire	April 2018	April 2023	Reaffirm SOI - <b>Coterminous</b>
Cuyama Valley Rec & Park	January 2017	January 2022	Reaffirm SOI - <b>Coterminous</b>
Embarcadero Municipal Improvement District	January 2017	January 2022	Reaffirm SOI - <b>Coterminous</b>
Goleta Sanitary	Sept 2005	Sept 2010	Reaffirm SOI – <b>many islands</b>
Goleta Water	March 2012	March 2017	Reaffirm SOI - <b>Coterminous</b>
Goleta West Sanitary	March 2012	March 2017	Reaffirm SOI – <b>Sm. Islands + UCSB campus</b>
Guadalupe Lighting ***	Feb 2006	Feb 2011	Reaffirm SOI - <b>Coterminous</b>
Isla Vista Rec & Park	January 2017	January 2022	Reaffirm SOI - <b>Coterminous</b>
Laguna County Sanitation **	Feb 2006	Feb 2011	Reaffirm SOI - <b>Coterminous</b>
Lompoc Valley Medical	January 2017	January 2022	Reaffirm SOI - <b>Coterminous</b>
Mission Canyon Lighting **	unknown	Aug 2022	Reaffirm SOI - <b>Coterminous</b>
Montecito Fire	January 2017	January 2022	Reaffirm SOI - <b>Coterminous</b>
Montecito Sanitary	unknown	January 2022	Reaffirm SOI - <b>Coterminous</b>
Montecito Water	January 2017	January 2022	Reaffirm SOI - <b>Coterminous</b>
Mosquito and Vector Control	January 2017	January 2022	Reaffirm SOI – <b>Countywide minus cities, except south coastal cities</b>
North County Lighting **	Feb 2006	Feb 2011	Reaffirm SOI - <b>Town of Orcutt</b>
Santa Barbara County Fire **	Feb 2006	Feb 2011	Reaffirm SOI – <b>Countywide minus Cities</b>
Santa Barbara County Flood Control and Water Conserve **	unknown	Aug 2022	Reaffirm SOI - <b>Countywide</b>
Santa Barbara County Water **	unknown	Aug 2022	Reaffirm SOI - <b>Countywide</b>
Santa Barbara Metropolitan Transit District	April 2018	April 2023	Reaffirm SOI - <b>Coterminous</b>
Santa Maria Airport	April 2018	April 2023	Reaffirm SOI - <b>Coterminous</b>

<b>Jurisdiction</b>	<b>Completion Date</b>	<b>Update 5-Year Date</b>	<b>Status/Action</b>
Santa Maria Valley Water Conservation	July 2006	July 2011	Reaffirm SOI - <b>Coterminous</b>
Santa Ynez River Water Conservation	March 2012	March 2017	Reaffirm SOI - <b>Lg. area</b>
Summerland Sanitary	unknown	Feb 2021	Reaffirm SOI - <b>Coterminous</b>

\*\* The Board of Supervisors act as ex officio board of directors of the District

\*\*\* Governed by the Guadalupe City Council

## COUNTY SERVICE AREAS (CSA)

These special districts are governed by the County Board of Supervisors. Completing all CSA in one review may be a more efficient manner in which to update these Spheres of Influence and Municipal Services Reviews and allows for the compilation of data from the County at one time.

Jurisdiction	Completion Date	Update 5-Year Date	Status/Action
CSA 3 – Goleta Valley	unknown	Aug 2022	Reaffirm SOI - <b>Coterminous</b>
CSA 4 – North Lompoc	unknown	Aug 2022	Reaffirm SOI - <b>Coterminous</b>
CSA 5 - Orcutt	Feb 2006	Feb 2013	Reaffirm SOI – <b>Town of Orcutt</b>
CSA 11 – Carpinteria Valley	unknown	Aug 2022	Reaffirm SOI - <b>Coterminous</b>
CSA 12 – Mission Canyon	unknown	Aug 2022	Reaffirm SOI - <b>Coterminous</b>
CSA 31 – Isla Vista	unknown	Aug 2022	Reaffirm SOI - <b>Coterminous</b>
CSA 32 – Unincorp Police	Feb 2006	Feb 2013	Reaffirm SOI - <b>Coterminous</b>
CSA 41 – Rancho Santa Rita	unknown	Aug 2022	Reaffirm SOI - <b>Coterminous</b>

## CEMETERY DISTRICTS

There are 7 Cemetery Districts that are providing services to County residents. The Cemetery Districts found below provide interment services. Each of these Districts has an independent Board of Directors.

Jurisdiction	Completion Date	Update 5-Year Date	Status/Action
Carpinteria	April 2018	April 2023	Reaffirm SOI - <b>Coterminous</b>
Goleta	Oct 2006	Oct 2011	Reaffirm SOI - <b>Coterminous</b>
Guadalupe	Oct 2006	Oct 2011	Reaffirm SOI - <b>Coterminous</b>
Lompoc	Oct 2006	Oct 2011	Reaffirm SOI - <b>Coterminous</b>
Los Alamos	Oct 2006	Oct 2011	Reaffirm SOI - <b>Coterminous</b>
Oak Hill	Oct 2006	Oct 2011	Reaffirm SOI - <b>Coterminous</b>
Santa Maria	Oct 2006	Oct 2011	Reaffirm SOI - <b>Coterminous</b>

## **MAPPING PROGRAM**

The Santa Barbara County Surveyor staff prepares the maps that are an essential part of all reports. The Surveyor's office continues to implement and improve LAFCO's Geographic Information Systems (GIS) mapping program. This program produces a number of important deliverables including the updated Service Areas and Spheres of Influence for all Cities, Special Districts, and County Service Areas in the County. LAFCO is responsible for helping to maintain the boundaries for jurisdictions throughout the County. The County Surveyor office provides a history of annexations online through an inventory of all annexations and sphere amendments. This inventory includes a general directory, basic information, and summary maps. Maps are created for each annexation and sphere of influence update considered by LAFCO. Mapping is a key piece of LAFCO's service capability.

## **CALAFCO ACTIVITIES**

CALAFCO is LAFCO's statewide organization that provides educational opportunities, follows and facilitates the discussion of issues on a statewide basis. The LAFCO EO serves CALAFCO by providing help as needed and requested. Staff and Commissioners have been involved in the continuing education process by participating in the annual CALAFCO Conference and attending the Staff Workshop. CALAFCO also offers virtual education opportunities with AICP and MCLE credits viewable on their website.