

LAFCO HEARING JUNE 4, 2020

AGENDA BUSINESS ITEM NO. 2

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LAFCO NOTICE TO COUNTY
RE SERVICE AGREEMENT
DATED JUN 18, 2013

LAFCO – COUNTY SERVICES AGREEMENTS

- JUNE 13, 2013 County - LAFCO Agreement – subject to termination on 60-days notice.
 - agreement for county to provide Clerk & other services to LAFCO.
 - Optional services - web site management and records retention and management.
- August 9, 2001 County – LAFCO Agreement – Annual auto renewal unless 60-day notice prior to July 1st of each year.
 - Office space & equipment; County Financial Systems; Risk Management services; Auditor services.
 - County charges to LAFCO at rates similar to charges for County departments

JUNE 13, 2013 County - LAFCO Agreement

- Executive Officer was a signatory to the Agreement.
- EO had right to terminate agreement per Par. 5 “Termination.”
- If EO terminates Agreement, the Agreement shall not terminate as between County and LAFCO if LAFCO provides notice within 45 days of EO’s termination notice.
- This does not effect right of either party to terminate the Agreement with a 60-day notice.



RECOMMENDATION

- Authorize Chair to execute LAFCO Notice to County re LAFCO's option to continue in effect the County-LAFCO Agreement for Services dated June 18, 2013.

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AGENDA BUSINESS ITEM NO. 3

▲ LAFCO Executive Officer and
Staffing Options

Comparable LAFCO Budgets for Fiscal Year 2014-15.

	Budget	Salaries	Benefits	Benefit as % of salary
SB LAFCO	\$505,463	\$235,000	0	0
Ventura LAFCO	\$766,096	\$368,500	\$180,200	48.9
SLO LAFCO	\$668,090	\$309,291	\$228,782	73.97
Monterey LAFCO	\$1,014,460	\$546,500	\$227,970	41.71
Santa Cruz LAFCO	\$759,200	\$269,700	\$146,500	54.32

Santa Barbara LAFCO EO Salary History

Contract	Services	Monthly	Annual	Comments
FY 02/03	EO & Clerk	\$ 12,108	\$ 145,300	Evergreen
FY 03/04		\$ 12,350	\$ 148,200	CPI adjusted
7/06 to 7/10		\$ 13,274	\$ 159,288	Auto CPI
7/10 to 7/14		\$ 14,082	\$ 168,984	Terminated early
Hood-LAFCO-County 3/13 to 7/15	Interim EO & Clerk	\$ 14,579	\$ 174,948	Clerk of Board paid by EO; \$30,000 estimated.
3/14 County-LAFCO-Hood Modification	EO services only.	\$ 12,296	\$ 147,557	EO Salary Reduced; Clerk Budget \$60,000.
Hood 7//1/17	EO Services	\$ 12,618	\$ 151,415	
Hood 7/1/19 to 6/30/22	EO Services	\$ 13,282	\$ 159,388	
As of 6/4/20		\$13,680	\$164,160	

FULL RECRUITMENT

- Cost estimate \$25,000. (includes expenses \$7,500 that may go down due to Covid-19 restrictions).
- One proposal submitted today, June 4.
- 16 weeks from date of contract. Likely July 2nd.
- Process: Initial meeting; brochure development; LAFCO approves brochure; advertising and candidate sourcing (4 weeks) ; review applications and conduct screening process; LAFCO approves candidates (2 weeks); LAFCO interview panel; background/reference checks; 2nd interview if needed; job offer.
- November 2020 – Contract for new EO; assumes office.
 - Assumes issues re employee vs. independent contractor are resolved.



Recommendation

- Conduct focused recruitment
 - Salary range dependent on experience.
 - Recruitment Firm – direction needed.
 - Ad hoc committee – direction needed.
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