

LAFCO M E M O R A N D U M

SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION
 105 East Anapamu Street Rm. 407 ♦ Santa Barbara CA 93101 ♦ (805) 568-3391 ♦ Fax (805) 568-2249

May 14, 2020

TO: Each Member of the Commissioner

FROM: Jacquelyne Alexander
 Commissioner Clerk

SUBJECT: Amended Business Item No. 2 - Exhibit A

Please be advised we have amended Exhibit A of Business Item No. 2, regarding the Proposed Budget for Fiscal Year (FY) 2020-2021, as follows:

Amended Line Item No. 7510 for Contractual Staff Services, as follows:

Account Name & Number	19-20 Final Budget	As of 4/30/2020	Projected Year-End	20-21 Proposed Budget	Inc/Dec	% Inc/Dec
Contractual staff Services – 7510	235,000	166,137	235,000	265,000	30,000	11%
				240,000	5,000	2%

Based on trends and future projections we have amended Line Item Account No. 7510 for Contactural Services decreasing it by \$25,000 from \$265,000 to \$240,000. This allocation of funds should be sufficient for Contactural Staff Services.

Based on the above adjustment, there will be a decrease in Government Agency Contributions, as follows:

2020-2021 Proposed Budget	Inc/Dec	% Inc/Dec
321,800	-18,640	-5%

Please feel free to contact the LAFCO office should you have any questions.

SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION
Operating Fund # 5320, Santa Barbara LAFCO, Department # 815

RECOMMENDED FINAL 2020-2021 BUDGET - May 14, 2020

Account Name and Number	2019-20 Final Budget	As of 4/30/2020	Projected Year-End	2020-2021 Proposed Budget	Inc/Dec	% Inc/Dec
Revenues						
Interest Income - 3380	4,000	5,281	6,000	5,000	1,000	25%
Unrealized Gain/Loss - 3381	310	1,929	2,300	0	-310	-100%
Other Gov't Agencies - 4840	340,440	304,590	340,440	321,800	-18,640	-5%
Planning Studies Service - 5738	40,000	23,525	40,000	35,000	-5,000	-13%
Misc. Revenue - 5909	1,000	0	0	500	-500	-50%
Total Revenues	385,750	335,325	388,740	362,300	-23,450	-6.1%
Expenditures						
Salaries and Benefits						
Commissioner Stipends - 6210	15,000	9,477	12,500	15,000	0	0%
FICA Contribution - 6500	1,000	586	770	1,000	0	0%
FICA/Medicare - 6550	200	137	180	200	0	0%
Unemployment Insurance - 6700	600	331	500	600	0	0%
Total Salaries and Benefits	16,800	10,531	13,950	16,800	0	0.0%
Staff Support						
Contractual Staff Services - 7510	235,000	166,137	235,000	240,000	5,000	2%
Total Staff Support	235,000	166,137	235,000	240,000	5,000	2%
Services and Supplies						
Audit Fees - 7324	7,200	6,000	6,500	7,200	0	0%
Memberships - 7430	6,500	5,971	6,500	6,500	0	0%
Office Expense - 7450	1,500	724	1,000	1,000	-500	-33%
Prof & Special Services - 7460	45,000	33,224	45,000	45,000	0	0%
ADP Payroll Fees - 7507	1,750	939	1,750	1,800	50	3%
Legal Services -7508	50,000	28,050	45,000	50,000	0	0%
Pubs & Legal Notices 7530	1,200	1,434	1,650	1,700	500	42%
Gen Fund Cost Allocation -7669	-6,800	-6,507	-6,800	-35,000	-28,200	415%
Training and Travel- 7732	26,000	17,370	20,000	26,000	0	0%
Total Services and Supplies	132,350	87,205	120,600	104,200	-28,150	-21%
Other Charges						
Electricity - 7801	600	343	600	500	-100	-17%
Natural Gas - 7802	100	111	100	100	0	0%
Water - 7803	100	97	100	100	0	0%
Refuse - 7804	100	113	100	100	0	0%
Utility Services - 7806	100	44	75	100	0	0%
Liability Insurance - 7895	200	0	0	0	-200	-100%
Telephone Services - 7897	400	294	360	400	0	0%
Total Other Charges	1,600	1,002	1,335	1,300	-300	-18.8%
Contingency Reserve - 9600	0	0	0	0	0	0
Total Contingency Reserve	0	0	0	0	0	0.0%
Total Exp/Appropriations	385,750	264,875	370,885	362,300	-23,450	-6.1%
Net Financial Impact	0	70,450	17,855	0	0	0.0%

*No contingency will be added to reserves in FY 20/21. The estimated contingency reserve balance will be \$200,000